IQAC Meeting No: IQAC/2019/2

Date: 19/07/2019

AGENDA

Agenda 01: Matters related to Add-on courses

Agenda 02: Matters related to certificate course

Agenda 03: Furnishing of new college auditorium

Agenda 04: Status of internet connectivity in the college

Agenda 05: Expansion of Geography and Computer Lab

Agenda 06: Construction of Education Lab

Agenda 07: Preparation for NAAC

Agenda 08: Introduction of Entry into service portal for all students

Agenda 09: Introduction of the LMS system

Agenda 10: Introduction of grievance portal

Agenda 11: Miscellaneous

Members:

1. Dr. Sunil Kr. Biswas -
2. Sri Swapan Kr. Giri -
3. Dr. Angana Deb -
4. Dr. Aparna Mandal -
5. Dr. Samik Sen -
6. Dr. Malay Das -
7. Dr. Sanjit Pal -
8. Dr. Touhid Hossain -
9. [redacted]. Indrani Ghosh -
10. Smt Jhumur Bhunia -
11. Dr. Pratip Chowdhury -
13. Sri Bidhan Chandra Mandal -

Meeting Minutes:

The following resolutions have been taken in the IQAC meeting held on 19/07/2019.

1. Resolved that 5 add on courses on "English for the Corporate World" by Department of English, "Introduction to HTML and Desktop Publishing" by Department of Computer Science, "Indian Economy" by Department of Economics, "GIS Remote Sensing in Natural Resource Management" by Department of Geography, "Assessment of Environment System" by IQAC will be conducted in the 2019-20 Academic session. The heads of the concerned departments are requested to prepare course schedule under the supervision of the Academic committee.

2. Prof Swapan Kumar Giri, IQAC Co-coordinator further proposed that a certificate course on web designing for students of the college be conducted in collaboration with some institute.

3. The IQAC coordinator informed the house that the construction of the auditorium is complete. The IQAC coordinator congratulates the Principal for the construction of the auditorium and proposed that the auditorium be furnished properly with chairs, stage, sound system etc. IQAC requests the Principal to take necessary actions regarding this.

4. Resolved that the Principal be authorized to take initiative for the extension of the wifi facility in the newly constructed building.

5. The IQAC coordinator informed the house that the space allotted for the Geography and Computer lab is inadequate. Resolved that the laboratory for these two aforementioned departments be shifted to two more spacious rooms as the number of rooms has increased after the new construction.

6. The IQAC coordinator informed the house that the Department of Education has submitted a proposal for a laboratory. Resolved that the Principal be authorized to take initiative for the construction of the Education Lab.

7. The IQAC coordinator reported to the house that the preparation for NAAC in last few months has not been satisfactory. He proposed that a NAAC steering committee be formed and the pending audit be done as early as possible for the preparation for NAAC. All internal members of the IQAC are incorporated in the NAAC steering Committee.

8. The IQAC coordinator informed the house that proposal for the introduction of the entry into service portal has been submitted by the academic committee. Resolved that necessary steps be taken in this regard.

9. Resolved that LMS portal be introduced for the benefit of the students. The IQAC coordinator requests the Principal to take necessary action regarding this.

10. The IQAC coordinator stressed the necessity of the Introduction of grievance portal for prompt redressal of the grievances submitted by the students. The Principal is requested to take necessary actions regarding this.

19/07/2019
Principal
NABA BARRACKPUR PRAFULLA CHANDRA MAHAVIDYALAYA
New Barrackpur